**Cockwood School PFA Meeting**

Wednesday 22 January 2014, 3.40pm

**Minutes of the Meeting**

Chaired by: Mellony Kirby

Present: Mellony Kirby, Brigitte Hawkins, Nicola Rose, Michelle Lott, Joy Taylor, Sue Jago, Adele Jeffs, Gayner Andrews, Beck Tallamy

1. **Apologies**

Lorraine Curry, Toni Smith

1. **Approval of Minutes from last AGM (30 January 2013)**

No matters outstanding

Mellony Kirby signed the minutes off.

1. **Chairman’s Report**

The full report for the year is attached, and the highlights were:

* Funds raised £11,800 – a tremendous amount
* Investments of over £7,000 were made and included IT equipment, books, school trips and playground equipment.
* New Event – Ladies Pamper Night. This was well attended and we hope it will become a firm favourite in our calendar of events.
* Existing events which were enjoyed by lots of people were; Chocolate Bingo, Auction of Promises, Mama Mia, Summer & Christmas Fayres and the Hallowe’en Disco.
* A couple of events were cancelled due to low numbers (Pie & Pint Night and the Pampered Chef Night). We do want to try new events and to include the men as we have had lots of support from them and are open to suggestions.

Thank you to all the PFA supporters!

1. **Treasurer’s Report**

The accounts have been signed off by Andrew Flanagan. He did a fantastic job and balanced all figures. He has been doing this for an ‘ale fee’ for some time and we will try to find an alternative for the future. Thank you to Andrew!

Funds Raised - £11,800 which is the highest amount since the PFA started.

Highlights of the year were:

Receipts:

* £1,800 – Christmas Panto 2012 (inc Barclays funds matching)
* £1,600 – Mama Mia (inc Barclays funds matching)
* £934 – 50/50 Club
* £720 - Auction of Promises

Expenditure:

* £3,248 – spent on School equipment, Worshops and Clubs

The Bank account balance at the end of August 2013 was £7,237 and we raised more than was spent.

1. **Election of New Committee**

The existing committee stepped down and appointments were made as follows:

Chairperson Beck Tallamy nominated by Brigitte Hawkins, seconded by Joy Taylor

Vice Chair It was discussed and agreed that, as there are now a number of regular meeting attendees the need to have a Vice Chair is no longer there. If this changes in the future an appointment will be made.

Treasurer Brigitte Hawkins nominated by Mellony Kirby, seconded by Beck Tallamy

Secretary Nicola Rose nominated by Michelle Lott, seconded by Gayner Andrews (position until July 2014)

Committee Members Mellony Kirby and Michelle Lott

On behalf of the governors Joy Taylor congratulated the committee

members on their achievements

The meeting ended at 3.55pm