

The Minutes from the Cockwood School Parents and Friends Association meeting on Thursday July 24th at 9:30am

Present – Beck Tallamy (Chair), Brigitte Hawkins (Treasurer) and Jane Hirst (Secretary), Michelle Lott, Christine Ham, Gaynor Andrews, Adele Jeffs and Mellony Kirby.

1.Apologies - Joy Taylor, Nicola Rose, Sue Jago, Lorraine Curry, Toni Smith, Tanya Tohill and Joy Taylor.

2.Previous Minutes - The minutes for the previous meeting were approved.

3. Treasurers Report

Total Income £10,259.36

Total Outgoings £13,708.36

Estimated year end total £3800.

Please see the attached Treasurer's report in full for details of income and outgoings throughout the year.

All donations or sponsorship by individuals (on or off the PFA committee) will be documented so that future PFA committees are appropriately informed when organising events.

4. Request for Funding

- Laptop Replacement Programme. The Governing body has actioned a programme to replace all the laptops in a rolling system. 14 Laptops will be ordered at a cost of £295 each. The PFA will contribute 7 Laptops @ £295 at a total of £2065. PFA will continue to support the Laptop programme yearly.

-Year 6 Leavers. Funding allocation was discussed at length for Year 6 leavers.

A figure of £200 had already been agreed at a previous PFA Meeting to cover the cost of all the yearbooks and a contribution to the Limo. Another vote was taken with one abstention and one 'no' vote however the majority decided to keep the figure at £200.

-Class 2 Residential Trip, October 2014. Request for funding of £620 for this trip to cover £20 per child was agreed. However activities will be weather dependant and will affect the cost of the trip so funding could range from £10- 20 and will be confirmed nearer to the time.

-Budgets for trips and sundry expenditure. Beck Tallamy proposed an idea of £25 funding per child a year so that teachers can plan expenditure such as trips/experiences etc ahead. This would exclude Swimming lessons and comes with a proviso to provide extra support where necessary and where possible.

5. Summer Term Events.

- The Joseph Production was very successful and raised £872.54 inc Barclays contribution.
- Phil the Bag raised £90 and other collections were discussed for Spring/Autumn with more notice for parents to keep clothes etc for it.
- Sports Day Cream Teas £75 approx.
- Auction of Promises £661 approx.

6. New Ideas

- A fortnightly School Newsletter was proposed to advertise items for 'sale' and 'wanted' within the school community. Sellers could be anonymous if required and PFA could connect the seller and buyer or persons can contact each other directly through the newsletter. Advertisements would be charged at approx 25p per ad (to be confirmed) with proceeds going to the PFA.
- Cream tea at school pick up time in September within the first two weeks of term. Tea, cake/scones for sale to the parents and small cakes for the children with preloved uniform to be sold at the same time. This would be a PFA promotion opportunity.
- A PFA Christmas card competition with the prize of an A3 version of the card with envelope. Entry fee of £1 to go to PFA and judged by a Governor with children's name revealed to the judge after winner chosen. Winning Christmas card displayed at Christmas Fayre.

7. New Bank Accounts for Paypal and Fairtrade update.

- The PFA bank account now has Beck Tallamy as a signatory replacing Toni Smith. Jane Hirst (Secretary) is in the process of being added as a signatory replacing Mellony Kirby.
- A Fair trade club account to go ahead under the umbrella of the PFA, this would be overseen by Brigitte and Beck as signatories.

8.Used Uniform sales/ebay

- Vanessa Tomlinson was able to sell items at the New Parents coffee session (approx £50) and sorted through the clothes into ages. Ebay account still to go ahead.

9. 2014/2015 Events Calendar

- Proposed dates for PFA events devised by Beck Tallamy. Including a book reading by a talented and humorous local author.

10.AOB

11.Date for next meeting – Tuesday 9th September at 3:40pm.

Meeting ended at 11.am

PFA Income & Outgoings Summary September 2013 – July 2014

Total Income £10'259.36

Total outgoings £13'708.36

Estimated Year end total £3'800

50/50 Club Sept 13 – July 14

Total income £1'914

Total Prize Money Paid out £828

Money raised for our school £957

Abel & Cole - Total raised to date £601.39

Halloween Disco £161.26

Christmas Cards - £196.08

Xmas Puddings - £18.94

Xmas Fayre - £607.98

Xmas Performance (incl DVD Sales) - £232.87

McBeth Film Premier - £231.37

Quiz Night - £220.81

Chocolate Bingo - £408.41

Craft Morning £54.45

Auction of Promises 2014 – estimated £600

Phil the Bag - estimate £100

Sports Day - estimate £75

Summer Fayre £404.93

Year 6 Joseph Production - £872.54 (including Barclays contribution)

Other Income:

Cake Show Tickets £35

Cofton Book Sales £133.49

Easyfundraising £76.17

ICE Tickets £41

Millies Lemonade £19.55

Rotary Club Quiz Night £50

School Uniform Sales £5

Sweets Sale £28.60

Parent Donation £40

Other outgoings:

PTA Annual Membership £60
Lottery Renewal £20

Cofton Church Organ Donation £50

Xmas Dinner Pupils, Crackers & Drinks £43.32

Banners £78.86
Sign Posts £18.26
Rubber Stamper £9.10
Bunting £13.75
Thermo Pots £62.38
Tombola £44

PFA Logo Competition Book Vouchers £25
School Council Mask Making Prizes £17.66

Year 6 (2014) Limo & Leavers Books £209.90
Year 6 (2015) Limo £50

School Trips/Workshops/Equipment:

Class 1 & 2 @Bristol £600 (Grant)
Class 1 & 2 Swimming Coaches £177.20

Class 1 Puppet Theatre £250
Class 1 Tank Museum £246.10
Class 1 Lime Regis £160

Class 2 Forest School £280

Class 3 Forest School (Summer Term 2013) £480
Class 3 Pampered Chef Knives £52.50
Class 3 Whiteboards £79

Whole School E-Safety Workshop £300
Whole School Trip Exmoor £100

14x Ipads £4'249
2x Laptops £720

Sports Kit £245.35