



## **The Minutes from the Cockwood PFA AGM on Thursday 29<sup>th</sup> September 2016 at 8pm**

**Present** – Beck Tallamy (Chair), Jane Hirst, Charlotte Wilkin, Carl Butler, Jodie Butler, Emma Butler, Clair Walker, Mel Kirby and Vicky Rochelle

### **1. Apologies** – Becky Lawrence and Clare Llewellyn-Mayne

### **2. Approval of Minutes from Last Meeting** –

Previous minutes were agreed and signed off by Beck.

### **3. Chairmans Report (see below)**

### **4. Treasurers Report (see below)**

### **5. Election of New Committee**

Beck Tallamy and Jane Hirst standing down from their positions as Chair and Vice Chair.

Emma Butler and Jodie Butler for Joint Chair nominated by Carl, seconded by Beck.

Charlotte Wilkin for Vice Chair nominated by Vicky, seconded by Jodie.

Vicky Rochelle for Secretary nominated by Beck seconded by Clair.

Becky Lawrence for Treasurer nominated by Jane, seconded by Beck.

### **6. New Chairpersons Thoughts for Coming Year**

To hold PFA meetings at different times maybe in the mornings after school drop off in the hope it will feel more relaxed and encourage more people to attend.

To set up a whatsapp group so that PFA members can communicate more easily in the lead up to events.

### **7. AOB**

None.

### **8. Date for next meeting**

To be confirmed.



## **Chairman's Report for Year September 2015- August 2016**

The past 12 months have flown by assisted by the inevitable winds of change. It has been a different year to those in the recent past and much thought has been given and hard decisions made in relation to our association activities, but more about that later.

What has once again been fabulous is the amount of money received from our beneficiaries via donations, competitions and patronising the events that we have been able to offer during the school year. More detail regarding how the coffers look will follow in the Treasurer's Report but I am able to tell you that just over £11,500 has been banked!

The events that helped raise this figure were, as always well attended, for instance the Chocolate Bingo and Christmas Fayre raised £418 and £1,051 respectively!

Good old stalwarts such as the Hallowe'en Disco are always something that is looked forward to by pupils and parent's alike, but this year's Summer Fayre fell foul of lack of pre-notified support. Numbers signed up to help a week prior to the fayre this year were six whereas last year there were 32 at the same stage. As a committee we made the hard decision to cancel the event. After the announcement was made quite a few parents and carers let us know that they would have helped. Unfortunately, this time it was too late but hopefully the disappointment we all felt means it won't happen again and when requests for assistance are made people will come forward a bit earlier.

As it turned out the second half of the summer term was extremely busy with school trips, the Summer Show and the Charity Bingo at the Langstone Cliff Hotel run by Jim Hill of SwiftPrint and Tim Bradshaw (Henry & Lucy's dad). Special mention must go to Jodie and Emma Butler who have rallied troops to represent the school at the bingo each month and for organising the July prize draw. 'Bingo from the Bed' was a fabulous crowd puller, amazing prizes and the £1,515 raised is a testament to the hard work put in by them.

The end of term weather was balmy and we were able to offer a Summer Celebration on the last day. This took place on the village green with a 'free' bouncy castle and other activities laid on which was a way in which we were able to say 'Thank You' to everyone that has supported the PFA through the year. The children really seemed to enjoy themselves and it was especially nice to see the Year 6 Leavers joining together for one last school event.



It is at this point that I would like to say a huge Thank You to the supporters of the PFA. Special Thanks must once again go to the Jeffrey and Rogers families for allowing us to use the Warren Retreat at Cofton Country Park and the Langstone Cliff Hotel without charge. Facilities such as these are not generally available to organisations such as ours for free so we must consider ourselves extremely fortunate!

The time for the current committee to stand down is almost upon us. As stated at last year's meeting Jane and I will not be standing for re-election therefore, it is with an extremely heavy heart that I would like to say a few personal words.

The four years that I have spent as part of the PFA Committee including the two and half years with Jane's support firstly as Secretary and then Vice Chair have been a roller coaster and the task of finding our successors has not been an easy one for a number of reasons. Ideally the roles should be coordinating ones but due to the size of the school and committee in reality it is hands on and hands on means 'time'! Busy mums are mindful of the time running the PFA takes up and rightly so.

It gives me great comfort to know that our successors' decision has been considered greatly and with some understanding of what is involved. The idea of sharing Chair and Vice Chair three ways is a good one and the *right* one. I have every confidence that in the hands of our new leadership team the PFA will forge on raising the much appreciated funds which help our children have an amazing educational experience.

I must express since thanks to all the elected committee members that have worked with me during my year's as Chair – I couldn't have run things without you. I feel immense pride when I think about just what we've achieved.

Roller coaster ride? Definitely! And if the new committee would like some sagely words of advice you may have seven of them, which are 'Scream if you want to go faster!'

Thank You.

Beck Tallamy,

PFA Chair – 29 September 2016



## Treasurer's Report for Year September 2015 – August 2016

### Balance Sheet as at 31 August 2016

#### Assets

Bank account	5,412.91
Petty Cash	60.75
Accrued Deposits	4,490.02

#### Liabilities

Accrued Expenses & Provisions	1,333.05
50/50 Prize Money	- 150.00

<b>Net funds</b>	<b>8,780.63</b>
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#### Reserves

Reserves 01.09.2015	4,889.06
Result for year ended 31.8.2016	523.85
Reserves 31.08.2016	<b>5,412.91</b>

### Notable Receipts

Grants:	Lawn Tennis Association	£400.00	TOTAL £400.00
Sponsorship:	GWR	£538.00	
	Rock Solid	£580.00	
	Classes 1 & 2 Sleep Over	£450.00	TOTAL £1,568.00
Commission:	Let's Rock Ticket Sales	£233.00	
	School Photos	£261.00	
	EasyFundraising	£72.00	TOTAL £566.00
Sales	2 <sup>nd</sup> Hand Books	£126.00	TOTAL £126.00

Receipts cont/.

Donations: Sainsbury re T Smith £200.00  
 Cockwood Primary School, Cofton Hill, Cockwood, Devon EX6 8RB, Tel 01626 890471  
 email: [cockwoodpfa@gmail.com](mailto:cockwoodpfa@gmail.com) website: <http://www.cockwood-primary.devon.sch.uk/parents/pfa/>



Dawlish Rotary Club	£ 50.00
Vale of Haldon Masonic Lodge	£ 50.00
Lady's Mile	£100.00      TOTAL £400.00

### **Notable Expenditure**

Educational:	Class Trips	£2,009.00
	Theatre Productions	£225.00
	Library Books	£536.00
	eSafety Talks	£650.00      TOTAL £3,420.00
Equipment:	Sunny Room Fridge	£133.00
	Class 2 TV	£278.00
	Sound System (50%)	£300.00
	iPad Covers	£190.00      TOTAL £901.00
Prize Money:	50/50 Club Monthly Draws	£820.00      TOTAL £820.00

### **Figures Prepared by**

Beck Tallamy (on behalf of Becky Lawrence)  
29 September 2016