

## **The Minutes from the Cockwood PFA Meeting on Wednesday 20<sup>th</sup> January 2016 at 3:40pm**

**Present** – Beck Tallamy (Chair), Jane Hirst, Emma Butler, Adele Jeffs and Vicky Rochelle

**1. Apologies** – Jodie Butler, Clair Campbell, and Becky Lawrence, Mellony Kirby and Toni Smith

### **2. Previous Minutes –**

Outstanding item: Beck to liaise with possible Year Group Parent representatives.

Previous minutes were agreed and signed off by Beck.

### **3. Treasurers Report**

The current balance is £7,800.

Beck is acting as the Treasurer as Becky Lawrence is not a signatory yet. This is currently being arranged and Becky Lawrence is due to take over the full Treasurer's post very soon.

All monies have been paid apart from the Escot trip and M&M productions but this has already been taken from the current balance.

### **4. Requests for funding**

Mrs Murtha has requested £150 towards the coach for the Class 1 trip to the Northcott Theatre to see Gangsta Granny on Wed 3<sup>rd</sup> Feb. Funding Agreed

Mr Harben has requested £500 toward a TV screen for Class 2. This will aid the children's learning by reflecting the information on the white board so children sat at the back of the room can have a clear view of the board as currently they struggle to do so. Funding Agreed

Mrs Buttrees has requested £20 for one of Beck Tallamy's lovely handmade bags for the Class 1 inhalers to be kept in. Possibly something that could be done for Class 2 and 3 as well. Funding Agreed

### **5. Succession Planning**

Beck is working on a PFA handbook to pass to the new team as this will be the last year that Beck and Jane will be the Chair and Vice Chair of the committee.

If anyone is interested in these positions or would like more information about the PFA committee please see Beck or Jane. The titles are only in place as the PFA is a charity and has to abide by set standards/rules.

## **6. Spring Term Events**

Book and DVD sale – Thursday 3<sup>rd</sup> March afterschool. Clair Campbell is leading this event. Refreshments will be on sale. We are asking for cake and savoury donations, sausage rolls, cheese twists etc.

Cake Sale – Thursday 11<sup>th</sup> February after school, Emma Butler is leading on this event.

Bingo – Thank you to all who have attended the bingo nights at The Langstone Cliff Hotel. In total an amazing £1626 has been raised. This event will continue, Jodie Butler will be organising the monthly bingo table. Tickets are £10 if you would like to attend.

Chocolate Bingo – Friday 18<sup>th</sup> March. St Marys Hall, Dawlish Warren.

Race Night – After half term/Summer Term. Date TBC.

## **7. AOB**

Meeting to be arranged for Year Group Parent reps.

Jane to put together prize list for Charities Commission from the Christmas Fayre.

## **8. Date for next meeting**

Tuesday 23 February 2016 at 7:30pm, The Anchor, Cockwood.