

The Minutes from the Cockwood PFA Meeting on Wednesday 4th November 2015 at 7:30pm

Present – Beck Tallamy (Chair), Jane Hirst, Becky Lawrence, Charlotte Wilkin, Dan Wilkin, Jane Fletcher-Peters, Adele Jeffs, Jodie Butler, Carl Butler, Clair Campbell and Helga Beer

1. Apologies – Mellony Kirby, Vicky Rochelle, Emma Butler, Wayne Butler, Toni Smith and Chris Ham

2. Previous Minutes –

Outstanding item: Toni Smith has applied to Sainsburys for the payment she is due with regards to the voluntary charity work she provides for the PFA (approximately £200).

Beck has mentioned the newspaper idea to Mrs Curry as previously discussed at the last meeting. However this needs to be discussed further as time was limited in the previous term.

Jane Fletcher-Peters will lead on the process for bucket collecting at the Exeter Chiefs and feedback to the committee (potentially £800 to be collected).

3. Treasurers Report

The current balance is £7,000.97. A full treasurer's report will be submitted at the next meeting (9th December) after the handover has been completed by the previous Treasurer. Beck has currently been doing the banking but this will be handed over to Becky Lawrence imminently. £250.19 was raised at the Hallowe'en disco. A donation of £95.00 has been received from Cofton regarding the sale of books. £25.00 was collected from the sweet sale at the end of term.

4. Requests for funding

Mrs Murtha asked for £100 towards the artist workshop which has been organised for Thursday 5th November for class 1. This was agreed.

Mrs Murtha enquired for possible funding towards the class 1 trip she is currently organising. This was agreed.

There is a shortage of 10 ipad covers and the school have asked if the PFA could purchase these at a cost of £300. This was agreed.

Ipad air covers are still available to purchase at a cost of £5 (retail price of £30). Jodie has kindly agreed to list them on ebay.

5. Event Sub-Committees & Year Reps

We already have volunteers for the year reps, Emma Butler for year 3, Claire Lowton for foundation and Jane Fletcher-Peters for year 1. Adele Jeffs volunteered to represent year 6 and Charlotte Wilkin offered to represent year 2. Beck is going to ask Zoe Clifton to represent year 4 and Dylan (Isabelle's dad) to represent year 5. **ACTION: Beck to ask Zoe and Dylan.**

Emma Butler is leading the cake sale scheduled for Thursday 19th November after school representing class 2.

Jane Hirst is leading on the Christmas Fayre with lots of preparations behind the scenes. Charlotte Wilkin has agreed to shadow Jane and help on the day.

Volunteers have already been allocated their stall but more helpers are required, if you are interested please see one of the committee members.

6. Autumn Term Events

Hallowe'en disco - General feedback was positive and it was felt the disco was better than the previous year. However a complaint was received and has been investigated and checked with the Safeguarding Governor. The school is fully aware of the complaint and the parent has been contacted. No further action required. Overall the disco was a success.

Jodie Butler is going to represent Cockwood School at the Langstone Cliff Hotel for bingo on 25th November 2015. A representative is required for 16th December 2015, if you are interested please see one of the committee members.

Beck has spent time with Helga looking at gifts for the Christmas gift shop and it has been decided to buy the gifts through the original source as other places require a big order and this may be costly. However we can look at this next year if this event is a success. A wrapping evening will be organised for these gifts to be sold at lunchtime. More information to follow.

Becky Lawrence left at 8.20pm.

7. Second Hand Book Sale

It was agreed to postpone the event as it was difficult to find a venue for Saturday 7th November. This is now scheduled for Saturday 30th January 2016. It was discussed and agreed for DVD's to be donated aswell. If there is room at the Christmas Fayre it was agreed for books & DVD's to be sold by Class 1 children. **ACTION: Beck to book the village hall. Clair to ask Mrs Jago to send an email to all parents regarding date and donations.**

8. Race Night @ Lady's Mile

A race night has been organised for 27th November at Lady's Mile and everyone is welcome. Alfie Jeffrey is willing to donate £100 to a table of 6 people or more who attend and the Masons have agreed to donate £75 aswell. Jodie Butler has already booked a table and will represent Cockwood School.

9. AOB

Jane Fletcher-Peters mentioned that she went to the Northcott Theatre with Class 3 and the children had a brilliant time. Thank you to the PFA for donating money to fund this event.

10. Date for next meeting

Wednesday 9th December 2015 at 7.30pm, The Anchor, Cockwood.