# **Cockwood Primary** School













Reflection

Teamwork

Learning Journey

Perseverance Grow and Succeed

# Leadership Report

## Summer Term 2017

Presented in collaboration by Governors and Teachers - July 2017

## 1. Staffing: NT & LC

## 1a. Staffing & Organisation

There will be a change in the Teaching staff for the start of the next school year. Lewis Harben will be leaving us to join a Special School in Newton Abbot.

After an intense sifting and interviewing process, Daniel Fenton was offered the position of Class Teacher, which he accepted. Daniel will be teaching for 3½ days per week. He has previously been working in Australia and has keen interests in sport and IT.

Daniel will be the Class 2 Teacher and has already been in the school for training, as support and for the "move up" sessions.

Alison Roper will be moving into Class 1.

The Teaching Assistants are still yet to be decided upon. Lorraine Curry and Holly Hilliard are currently discussing this. Karen Hannaford will not be supporting the twins next year (as they will have left) and will be able to support across the whole school.

Sally Stoneman retired as Kitchen Manager in May and we welcome Sheree Jason-Ryan into this position.

#### Governors

Due to Lewis Harben leaving the school, there is a vacancy for a Staff Governor from September. Details have been sent to staff and applications are awaited.

## 1b. Staff Development

Investment in the development of our staff continues to be very important and with almost no training budget available for next year, we need to make sure that we are selecting the most effective training courses that will deliver the most impact for our pupils.

Any training that is undertaken is reported on and disseminated to all staff at regular staff meetings.

To date, the following courses have been attended or are planned for this term (early next term).

- Lorraine Curry has completed the Safer Recruiting refresher course and has also attended a DAPH Briefing and a Heads Hub meeting
- Alison Roper, Laura Buttree and Gill Watts all attended a Somerset Literacy Network Meeting.
- First Aid training was organised and completed by 7 members of staff including Teachers and Teaching Assistants. There is more than adequate First Aid cover across the school.
- On Non-Pupil Day, all staff (including Daniel Fenton) and the Safeguarding Governors attended a Level 2 Safeguarding session.

## 1c. Initial Teacher Training

Class 1 were joined by Zoe Harroll-Davis and Luke Hankey, both first year students.

Liam Wollington attended the school on work experience and there are plans to accommodate 3 further work experience students before the end of the term.

## 2. Pupil Numbers: NT & LC

There are currently 94 pupils on the register.

There will be 15 joining the school in Foundation in September.

In July, 14 Year 6 pupils will be leaving us to go onto secondary school. This includes both Jake and Albie who will be leaving from Class 2.

#### 3. Attendance: NT & LC

The attendance for the year to date (July 9<sup>th</sup> 2017) is 96.7% (for the term to date 96.8%). There was very little difference between Boys (96.6%) and Girls (96.7%) for the school year (for the term to date 96.9% and 96.7% respectively).

The attendance has fallen this year (from 97.3%) below our target of 97.0%. This is as a result of an increase in the number of unauthorised absences due to family holidays being taken within the school term.

Requests for absences will continue to be monitored by the Head Teacher and will only be authorised in exceptional

circumstances, in line with our School's policy. New guidelines have been published by the Local Authority and have been distributed via newsletter to all parents. During the Parent Consultations, Class Teachers will raise the pupils' attendance with parents if there has been a drop in the last year.

Pupil Premium children have achieved 96.7% attendance for the year to date (for the term 97.1%) and our children with a Statement of Educational Needs have achieved 93.0% (for the term 82.3%). This is a significant reduction from last term and is partially due to two SEN pupils being away on a family holiday for two school weeks. Those who receive some form of SEND support have achieved 95.9% attendance for the year to date (for the term 94.3%).

There have been a number of illness outbreaks that have also caused absences, however it is noticeable that the unauthorised absences have increased.

## 4. School Improvement Plan NT & LC

Across the school, the children are encouraged to take responsibility for their learning and make decisions that will impact on their progress. This includes the selection of their own reading material from the school library and the ability to bring books in from home to read and contribute to their Accelerated Reader points. Each pupil in Class 1 is set a target and if reached will be able to attend a party at the end of term.

The major event of the Summer Term was the Farmers Market. Again, the pupils made Harbour Chutney to sell at the market and invited a number of local suppliers to join them on Cockwood Green. The event was a huge success with many visitors from the local holiday camps attending as well as the local community.

Class 1 went on a residential to Cornwall, where they enjoyed many activities including surfing, the Barbara Hepworth museum, Flambards and Bodmin Jail. The staff from Class 1 were assisted by Lorraine Curry and Karen Hannaford and two Governors.

Staying with Class 1, a number of pupils have been to Wimbledon to watch the tennis and the Year 6 pupils have also attended move up days at their respective secondary schools.

Year 6 pupils and staff performed Oliver at the Langstone Cliff Hotel as their leaving show. This was e

Whole school events include Sports Day, which was held in conjunction with Armed Forces Day, when parents were invited onto Cockwood Green to join their children for a picnic lunch.

The whole school took part in the 'Bear Trail', an obstacle course involving lots of water and mud!

Due to issues regarding parents driving around the school at drop off and pick up times, the school held a Road Safety Day. This was enjoyed by the children and it was hoped that the message would be taken home and any further issues avoided.

66% of all pupils are taking part in at least one after school club.

Swimming lessons for Class 1 and Class 2 were provided and equally enjoyed by both Classes.

The School Council has been very active this term with a new structure involving more regular meetings. The Chair of Governors was invited to a meeting and was quizzed by the Council as to the role of the Governor and the impact a Governor can have on the school.

The School Council have been presented with the Fairtrade Achiever Award. This is a great achievement and congratulations must go to the School Council.

Unfortunately, we have had a couple of behaviour incidents that are against the normal standard expected at Cockwood. Temporary exclusions have been issued to 2 pupils due to specific incidents. Risk assessments are in place following their return to school and staff are working closely with the families to prevent reoccurrences.

The Behaviour and Attendance policies have been reviewed and updated in line with the Local Authority recommendations before these incidents took place.

## A. Outcomes for Pupils – Writing BF

This term has been incredibly busy across the curriculum, but especially in Literacy. After a visit by Gill Winstone, all staff had feedback on the quality of writing across the curriculum. She highlighted a few areas that needed addressing immediately. Staff discussed how we could move forward and act on her advice and over the last term improvements have been implemented.

Class 3: They have begun having independent News Writing books, less reliance on work-sheets which constrict amount of writing and more writing across all subjects.

Class 1 and 2: More focus on the quality of presentation across the board, date and focus to be written on every piece of work, mistakes to be crossed out neatly with a ruler, more writing in all subjects.

Gill felt we needed to think of more creative writing opportunities to develop high quality writing.

\*TARGET for SIP 2017/18: Expressive dance workshops booked for each class for end of September linked to their current class book or topic. Children will learn movements to develop a deeper understanding of a text.

Gill returns next week to moderate books in light of changes.

Staff carried out their own moderation of writing in their key areas and feedback and progress was also noted.

## A. Outcomes for Pupils – Reading BF

KS1 SATs (data and tests moderated)

**READING:** 

2 children below expected

8 children at expected

2 at greater depth

**Accelerated Reading** 

Within the last month, 68% of children have quizzed a book, with 60% achieving at least 85% comprehension score. So far this year over 2,869 books have been guizzed and a total of 38,846,814 words have been read.

According to Star Reading data 2 children are 'on watch' in Class 2 (both Year 2) and in Class 1, 4 children are 'on watch' and 1 child 'intervention'.

Before the end of term everyone from Year 2 above will be taking Star Reading and spelling diagnostic test.

KS2 SATs results to be disseminated at Governors meeting.

## **A.** Outcomes for Pupils – Maths TW

Following the Spring Term figure of 67% expected progress for year 6 children, interventions continued with monitoring by Star Maths (year 4-6 data below) and SPTO and using Success@ Arithmetic Number Sense. Intervention programme was to fill gaps from year 2 upwards but year 6 targeted to improve the children's conceptual understanding. Due to staff resources the groups of children were larger than recommended and met three times a week rather than daily. However, the interventions were successful for all children who took part based on Star Maths scores. There has been shared planning with other staff to improve consistency of provision across the school. Gill Winston- Babcock visited in April and commented on some poor presentation of maths books (action taken and since improved) and also use of worksheets but appreciated this can be difficult with mixed aged classes. Review of resources at the beginning of the academic year was very useful and should be repeated in September.

LH will have a hand over for maths with the new maths subject leader for next term. Main impact over the last year has been the introduction of the White Rose Maths Hub across the school which has help to embed new curriculum in Cockwood.

Maths will be the main subject area for school improvement in 2017/18. The focus areas will be to raise attainment in Years 5 and 6 and for more pupils to achieve greater depth in KS1.

SATS results for Summer 2017:

KS1 – end of Year 2	% of pupils who met the standard in Year 2	% of pupils who did not meet the standard	% of pupils achieving greater depth	% of pupils who made at least expected progress	% of pupils who exceeded expected levels of progress
Maths	83%	17%	0%	83%	0%
KS2 – end of Year 6	% of pupils who met the standard in Year 6	% of pupils who did not meet the standard	% of pupils achieving greater depth	% of pupils who made at least expected progress	% of pupils who exceeded levels expected levels of progress
Maths	67%	33%	25%	75%	8%

## A. Outcomes for Pupils – Science

Staff have been working hard to start to embed good practice in Science, and a notable success this year is the school achieving the Science Quality Mark at Silver level. Mrs Watts and her team are primarily looking at developing good assessment practice and teaching to a mastery level. This will continue next year.

Results in the Summer Term:

End of KS1 Year 2	% of pupils achieving	% of pupils who achieved	% of pupils who achieved
	expected standard	expected standard in	expected standard
		Devon	nationally
	83.3%	84.4%	82.6%

At the end of Year 6 83% of pupils achieved the expected standard in Science (10/12 pupils).

## B. Quality of Teaching, Learning and Assessment

Activity	Outcome	Impact or intended impact
Gill Winston came as our new adviser to look at progress	Report sent and actions will feed into SIP	
Joined a teaching school alliance	To gain specialist support in maths for all staff	Improved mastery of teaching in maths
Bid to join a teaching resource project linked to the Jurassic maths Hub	Bid successful with 7/8 schools.  Alison will attend and Daniel will lead	Development of skills to deliver to mixed aged classes and further develop maths mastery teaching
Governor learning walks	Governors were not able to attend set dates.  School bust so new dates not feasible.  Forest Schools activity cancelled so no EYFS walk	Plan learning walks next term, vary dates and have clear objectives in place.
Moderation KS1	Assessment was agreed with moderator and they were pleased with the evidence produced by children.	Report findings in SIP.
Upskilling of middle leaders across school	Continue with development including new staff member leading on Maths from September 2017.	Staff CPD plan for 2017/2018

## C. Personal Development, Behaviour and Welfare NT

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ability to bring books in from home to read and contribute to their Accelerated Reader points. Each pupil in Class 1 is set a target and if reached will be able to attend a party at the end of term.

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Year 6 pupils and staff performed Oliver at the Langstone Cliff Hotel as their leaving show. This was extremely well attended with additional seating having to be provided late in the day.

Whole school events include Sports Day, which was held in conjunction with Armed Forces Day, when parents were invited onto Cockwood Green to join their children for a picnic lunch.

The whole school took part in the 'Bear Trail', an obstacle course involving lots of water and mud!

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## **D.** Leadership and Management NT

Gill Winston has once again been into the school to work primarily with our Middle Leaders. The purpose of her visit was to assess our teaching practice and the impact that it has on our children. Gill will be returning to the school in the last full week to review the recommendations that she made previously.

Lorraine Curry has been working with the All Saints Teaching School Alliance and has joined with them to enable Cockwood to improve the teaching through accessing training courses and giving our teaching staff the support from other schools. There are a number of training grants available through the Alliance and we already have a number of Maths based courses planned for next year. As Cockwood is well on the way to obtaining the Science Quality Mark, we would look to become the lead school within the Alliance for science. Another advantage of the Alliance is that we would be able to select the Student Teachers we accommodate annually, directly from the Alliance, ensuring that we get the quality of student that we look for.

Lorraine has also been present at a number of MAT meetings, specifically with Katie and Shaun from Mill Lane. Governors have also been present at a number of meetings, where the strategic plan for the next 3 years of our prospective MAT has been discussed.

Following the release of the recent SATs results, the School Improvement Plan is being worked on for next year. Areas of specific improvement have been identified and are already being actioned.

The Governing Body have also been active at MAT meetings and are consistently attending events in support of the school and their activities.

#### 5. Curriculum Enrichment:

Activity	Outcome	Impact
Farmer's Market and selling Harbourside chutney for the	Well attended by locals and stall holders	Entrepreneurship skills developed with children.
second year running.	How many stalls?	Management skills developed.
Class 1 made chutney  Other classes managed the farmer's market	More or less than last year?	Other skills and attributes developed included listening, team-working, independence and problem solving.
http://www.cockwood- primary.devon.sch.uk/children- continue-to-spread-the-word-on- their-own-chutneys/		
Production of Oliver  Year 6 and staff	One child missed the start of their song and froze. Two other children immediately went onto the stage and sang with them	Demonstrated how close they were as a group and how the children supported each other to persevere and succeed.
http://www.cockwood- primary.devon.sch.uk/year-6-and- staff-show-oliver/		
Sport	Held athletics competition for all children in school	Team spirit and competitiveness.
House competition	Children came up with good ideas but not all were realistic. Winners were Red/Brunel.	Whole community event.  Many parents attended.
Cockwood's Got Talent – a talent competition	How many children participated? What were the acts?	Helped motivation and achievement of children who participated who were not always good at other things.
Bear Trail  To get around the course in the	Whole school visit.  Parents joined in.	Team working and support for each other in a competitive environment.
quickest time	£1700 for PFA was raised.	Children got muddy and were uncomfortable but persevered to the
http://www.cockwood- primary.devon.sch.uk/whole- school-visit-to-the-bear-trail/ -	Winners – Brunel House	end.

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<u>more-7862</u>		
Residential to Cornwall  Class 1	<ul><li>Visits included:</li><li>Bodmin Jail</li><li>Escape room</li></ul>	Enhanced study on topic of Crime and Punishment.  Strategic thinking to solve clues.
http://www.cockwood- primary.devon.sch.uk/class-1- cornwall-residential/	• Surfing	Exercise Team building skills
Music afternoon Class 2	Explored music rhythms and time travel compositions	Teamwork Grow and succeed
Road Safety Day	Learning how to keep safe around the school.  Monitored parking before school.	Better understanding of the impact of cars on safety of children

## 6. Early Years: TW/GW

Outdoor Learning – ABC Playground Designs have been appointed and will be starting work the last week of term. The space will include artificial grass and storytelling chair so hoping this resource will substantially increase the outdoor learning opportunities for the children. Also hoping that it will facilitate an increased opportunity for photographic evidence of speech and language in the Children's Learning Journey books. Staff are continuing to plan for more literacy and numeracy lessons outside with a more structured and targeted use of outside time.

Family Liaison – Due to the year 1 cohort needed additional staff time and resources this year, parental involvement days have been limited. Parents are sending in more 'Wow' slips with their child's achievements and the second page of the Learning Journey Books has been set aside for this which has made an empty page prominent at parent consultation days. Home visits for the 15 new foundation children have been completed and photographs of the new children taken and shown to the current foundation children, meant that the children recognised the new children on move up afternoon. The transition documents from the children's previous settings have been received for most children. The new cohort has 9 boys and 6 girls with 5 having July and August birthdays.

Visits to local nurseries and pre-schools did not occur in the Autumn term as planned but all have been telephoned or contacted by email.

There will be 27 in Class 3 next year with the foundation children and 12 in year 1 (4 girls and 8 boys). The almost 2/3 boys in the class will mean some adjustments to the activities/topics for next year to keep the curriculum relevant and interesting.

Assessment – The use of the staff's own baseline assessment on entry has been successful and meant that staff had a better idea of where children were at the beginning of the year and to help track progress through the year. The same method will be used again next year.

EM has undertaken some more adult modelling in play context for those pupils not selecting emergent writing opportunities, but limited to working with year group as a whole due to staff demands for year 1.

Progress is being made to move continuous provision from good to outstanding. The investment in time and staff in the year 1s has resulted in a 100% past rate for the phonics test.

#### 7. ICT: NT & LH

The Twitter feed is becoming a more widely used method of communication, with parents requesting updates whilst children are away on residential trips. The feed on our website makes this accessible for all, but our profile is set so that content can be viewed regardless of Twitter account membership. As a result of this decision, children's names are never published in tweets.

A Digital Leader Club hasn't been started this year, this should be a target in September to increase the impact of the Digital Leaders.

The Wi-Fi routers have continued to provide a reliable service and they haven't gone down once since their installation - this is a marked improvement.

Class 3 have been provided with laptops as suggested, but there have been no further Chromebooks purchased for Class 1. As previously explained, the additional Chromebooks would allow pupils to work independently or in pairs, allowing more engagement, as currently they are working at 3 or 4 to a Chromebook.

Chromebooks would also benefit the staff members who are still using laptops. This would help with their planning and sharing of resources.

Irfan no longer works for TCS, but they have provided a new support worker, Tyler, who has continued to aid the use of ICT throughout the school.

## 8. Dawlish Learning Partnership/MATs: NT & LC

The main focus has been the forthcoming partnership with Teignmouth Learning Trust. At a recent meeting attended by the Leadership Team and Governors of all interested parties (Cockwood, Kenn, Kenton, Mill Lane and Teignmouth Community School), the strategic position of the MAT was discussed. This was the first time that all parties had got together to discuss and proved very successful. The event was facilitated by a Babcock advisor.

The process for joining the MAT is well underway and the first elements of 'due diligence' have been completed. This will continue with more information being required from both Lorraine Curry and Sue Jago. Governors will be asked to assist where necessary.

The timetable has been provisionally set for the presentation to the Head Teachers Board around the Christmas period, with approval just after. This would allow completion and the joining of the MAT to be finalised for March 1<sup>st</sup>, 2018.

#### **9. SEND:** BF & HH

The school and in particular the SENCo have maintained their commitment to supporting the most disadvantaged pupils in the community, together with those on the SEN register. This work remains one of the strengths of Cockwood School as identified in last year's Inspection Dashboard, with staff continuing to seek advice and act on it in a proactive manner in order to enable those children to play a full part in the life of the school.

50% of children identified as requiring 'High Priority' support are transferring to secondary education at the end of this term. While the performance of those pupils will have had an adverse effect on our Key Stage Two SAT results this year, there only remain six children with high priority needs across the rest of the school. Additionally both children with Education, Health and Care Plans are leaving this year, as are one fifth of pupils in receipt of pupil premium funding.

Across a village school with small cohorts this will have a significant year on year effect in terms of progress, attainment and consistency.

#### 10. Gifted & Talented: RC & LC

Pupils have continued to access opportunities this term. They have included English and Science opportunities for Year 3 and 4 and Maths workshops for the same year groups provided by Excellence Southwest. Pupils have also taken part in many sporting opportunities to include our own Sports Day, where all can shine in a competitive atmosphere. Year 6 have performed with the staff at the Langstone Cliff in the end of year performance, which highlights the skills of our

oldest pupils, in singing, dancing and drama.

Progress of gifted and talented pupils in Reading, Writing and Maths by the end of the Summer Term 2017

Reading	Writing	Maths
100% of pupils made at least	100% of pupils made at least	100% of pupils made at least
expected progress	expected progress	expected progress
60% of pupils made accelerated	100% of pupils made accelerated	100% of pupils made accelerated
progress	progress	progress

One pupil in Year 6 took part in the Child Genius programme and reached the semi-finals.

## 11. Pupil Premium: RC & LC

Pupils have benefitted from a range of support to include thrive support, small group and individual interventions. We have invested in school improvement support across the year and the end of year results are below.

Reading	Writing	Maths
89% of pupils made expected	78% of pupils made expected	78% of pupils made expected
progress	progress	progress
33% of pupils made accelerated	11% of pupils made accelerated	11% of pupils made accelerated
progress	progress	progress

## 12. Sports Premium: RC & LC

Mrs Watts has produced a detailed summary for governors related to spend and outcomes. We have identified areas for continued development and have joined the South Dartmoor Sports Partnership for the next academic year. Pupils will gain a greater access to competitive fixtures, festivals and training, to include play leader training and networking across different schools. Class 3 saw 90% of pupils working at the expected level by the end of the year, 88% of pupils in Class 2 at this level and 94% of pupils in Class 1.

Pupils exceeding expected levels: Class 3 - 13%, Class 2 - 15% and Class 1 - 22%

## 13. Safeguarding Children: GB & LC

Following my discussions with Mrs. Curry (Head Teacher) I can confirm:

- We currently have no looked after children but are aware of the procedures that must be followed if this should change
- There have been 2 exclusions during last term and it is evident that policies and procedures were followed appropriately with written records as required
- All contractors used within the school meet DBS requirements
- The safeguarding photo board is a work in progress and will be completed and visible by the beginning of the new school year.(September 2017)
- There is clear evidence of chronological recording of 'incidents of concern' being kept by the Head Teacher and EYFS staff. It is less clear that there is similar evidence of recording (particularly of 'low' level incidents) in other classes. Although our discussions give clear indication that appropriate action is being taken when an incident is identified it may be necessary to tighten up on chronological written records in order to demonstrate that appropriate action is being taken.
- Two members of staff DF and MW will receive PIPS (Passive Intervention and Prevention Strategies) training in September (all other members of staff have had this training within the last 12 months).

- From September 2017 Virgin Care (Mental Health) will be providing a key worker to support and supervise staff involved with safeguarding incidents as well as providing some more general training on behavioural issues.
- Level 2 Safeguarding training was held for all members of staff in June 2017 and was also attended by the Chair of Governors and the Safeguarding lead. It was impressive to see and hear how well staff new what their role was and what action should be taken if necessary.

## 14. Working with Parents: NT & LC

Due to Class numbers, the process of deciding which children in Year 4 would remain located in Class 2 and those who would be located in Class 1 next year has been finalised.

This is always a difficult process and all the Year 4 parents have been contacted regarding their children.

All the parents of children in Class 1 and Class 2 have also been advised of the staffing structure for next year (Teaching Assistants still to be confirmed at time of writing).

Gill Watts has been out and visiting the homes of our Foundation intake for next year. This is an important part of communicating with the parents from the outset of joining Cockwood School. Additionally, members of the PFA have also met with the parents of our Foundation intake and expressed how important it is for them to get involved with the school which will benefit their children as they progress.

The PFA have again been very active with cake sales and support at Sports Day. A recent "whole school" trip to the Bear Trail proved a great success with the children and has raised a large amount of money for the school.

The contribution from parents with regard to attending events has again been recognised by the governing body. In the Summer term, we have had the Farmers Market, the Year 6 production and will have the Leavers Assembly. There has been exceptional support from the parents for these events that the school has provided.

Again, our SEN team has been busy with meetings with parents and other agencies where necessary. The school has also held 'Return to School' meetings with the parents and children that have experienced exclusion.

A number of our governors are also parents of the school and their support, hard work and influence is generously received. Parent governor took time from their normal lives to support the Cornwall residential trip as part of their continuing appraisal of Safeguarding within the school.

## 15. Premises/Health & Safety: LW & LC

Health & Safety walks are now taking place before the Resources meetings. Anything identified can be raised at the meeting and resolved before the next.

Currently there is an on-going assessment of the parameter stone wall where the mortar has started to become brittle and fall out. This in turn has led to some of the stones being removed to reduce any H&S issues that may occur. At present a structural engineer has been to site and has concluded that the wall does need immediate attention but will also require continual maintenance. He has proposed that County should therefore help with the cost and not expect the school to pay for it will continue to be a problem.

All Risk Assessments are currently being addressed by LG and LW and will be completed by the end of the school year. Legionella 6-month audit completed the start of Jun with all inspections having been carried out in the correct time frame. Work is still being split between Eplus and Churchill Environmental with some minor discrepancies in the paperwork due to some of it only being available via a web portal. No non-conformance's observed relating to temperature, but remedial disinfection/cleaning required on the cold water storage which has been carried out.

Fire drills carried out during the school term at various times with all response times being acceptable. It was noted however that during the test in June, the alarm did not sound when the front metal gate was open. This has been looked at by Cannings and fixed.

The number of reported accidents has remained at a low level with most occurring in the playground. The second highest has been observed on the field which is a result of a greater amount of time being spent there.

Removal of items from the loft space in class 1 has been scheduled for 20<sup>th</sup> July in order to stop any potential H&S issues caused by the visible bowing of the ceiling.